ISO 45001:2018 Awareness

July 2025

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1. An Overview of OHSMS

Occupational Health & Safety Management System (OHSMS) is a system to manage occupational health and safety at the workplace.

The OHSMS is to ensure:

A safe and healthy workplace

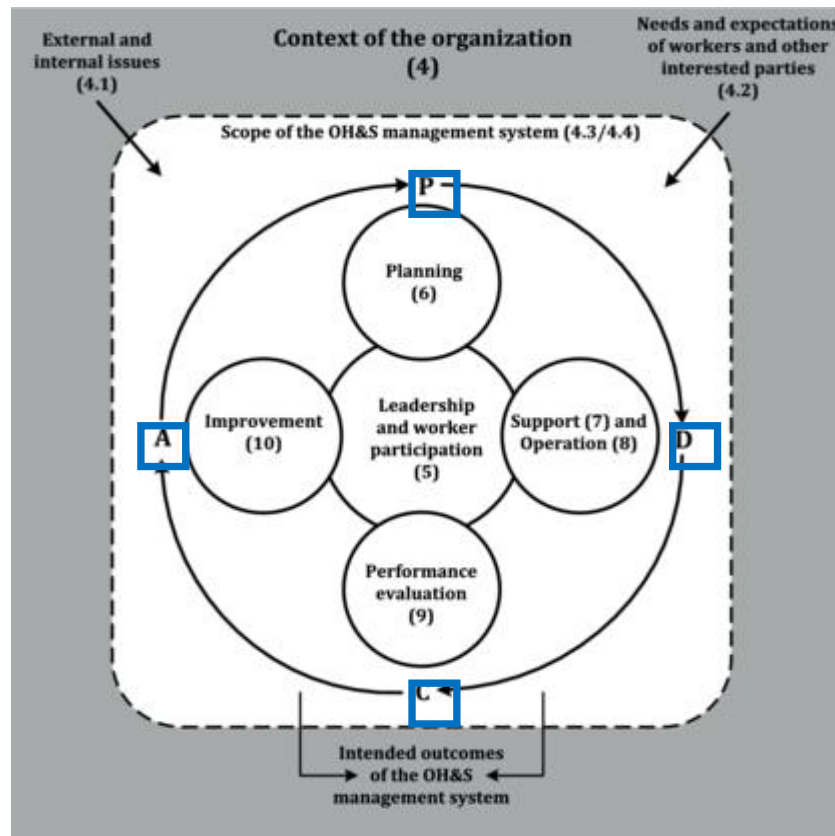Prevent work-related injury and ill health

Continually improve the OH&S performance

1. An Overview of OHSMS

The OHSMS approach is founded on the Concept of Plan-Do-Check-Act (PDCA).

PDCA is a cyclical process for promoting continual improvement within an organization.

PDCA Model

PLAN
Determine and assess OHS risks, OHS opportunities and other risks and other opportunities, establish OHS objectives and processes necessary to deliver results in accordance with the organization's OHS policy.

DO
Implement the processes as planned

CHECK
Monitor and measure activities and processes with regard to the OHS policy and OHS objectives, and report the results

ACT
Take actions to continually improve the OHS performance
to achieve the intended outcomes

1. An Overview of OHSMS

UMW has achieved certification under the International Standard for Occupational Health and Safety Management Systems on 29 May 2009.

CERTIFIED TO ISO 45001:2018
CERT. NO. : OHS 00341

Certification Body
SIRIM QAS International Sdn. Bhd.

ISO 45001:2018 Certificate

1. An Overview of OHSMS

HSE Policy is a commitment from the top management to ensure:

1 Eliminate hazards and risks.

2 Comply with OSH legal requirements.

3 Provide safe & healthy working conditions to prevent injury and ill health.

4 Ensure consultation and participation of employees.

5 Continual improvement of health and safety performance.

HSE Policy

2. Safety and Health Committee

SAFETY AND HEALTH COMMITTEE ORGANIZATION CHART

CHAIRMAN
ABDUL AZIZ MOHAMED EDAR

SECRETARY
AZMAH KURDI

EMPLOYER REPRESENTATIVES

EMPLOYEE REPRESENTATIVES

MOHD REZA MOKHTAR OFFICE ADMINISTRATION

MOHD. NUR'ADHA SAPIAN WORKFORCE ADMIN

MUHD NIZAM FAWAWI HSE

UMIE AMIRA MOHD NOH HSE

MOHD. FAIZAL MARSHAL & SPECIAL FORCE

MOHD. AMSYAR SIRAJUDIN PROCUREMENT

NUR FAIRUZ IBRAHIM PAYROLL

MOHD. SHUKOR TAJUDIN PROPERTY DEVELOPMENT

Functions of the Committee

a. Assist in the development of Occupational Health and Safety (OSH) rules and safe systems of work
b. Review the effectiveness of OHS programmes
c. Inspect the place of work at least once in 3 months
d. Investigate any accidents, near-miss accident, dangerous occurrence, and occupational disease
e. Investigate any complaint and resolution of complaints on OHS matters

3. Emergency Management

Emergency Response Team, Menara Sime
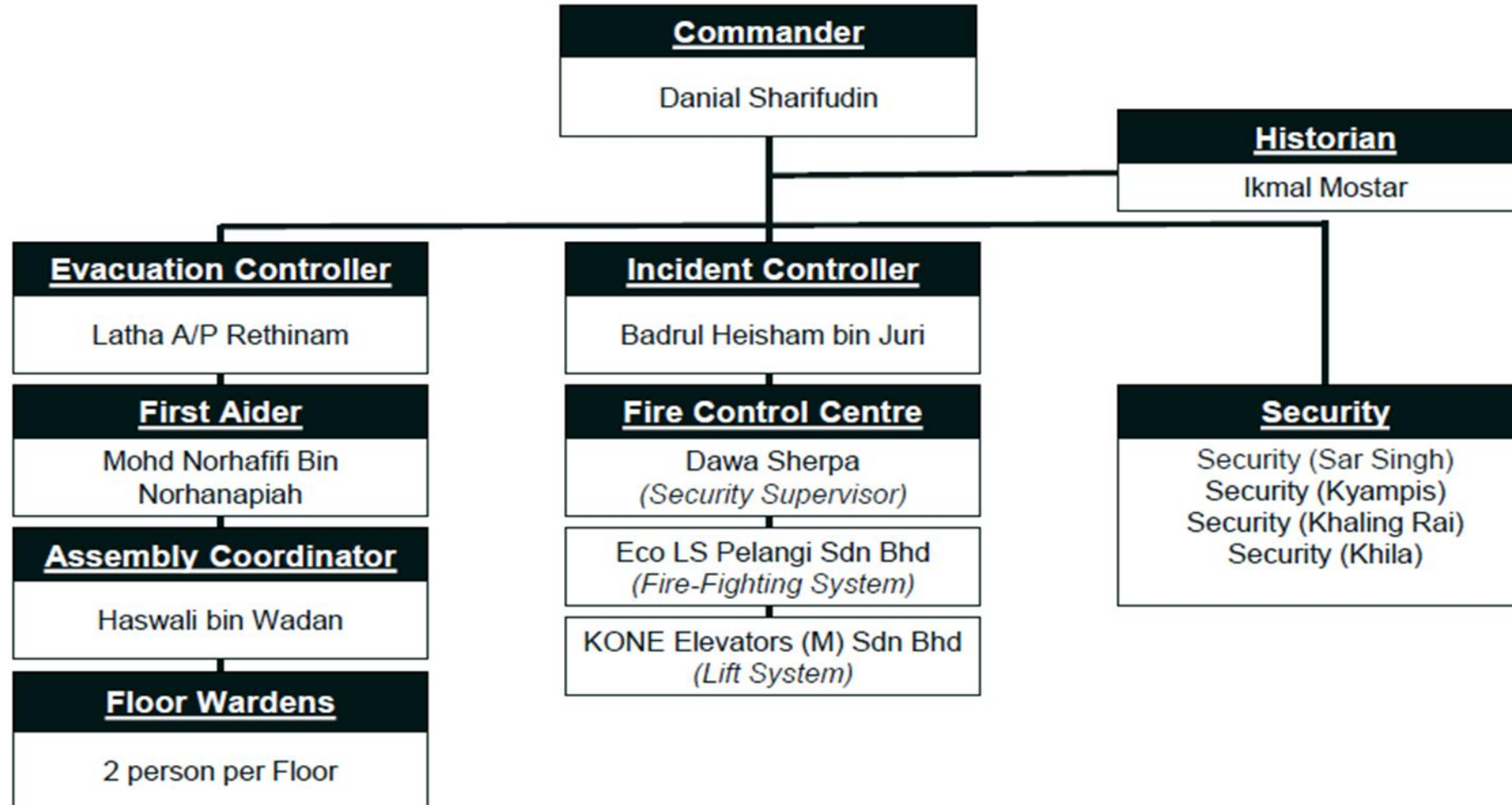
3. Emergency Management

Emergency Response Team, Sime UMW - Level 3 & 3A

sime UMW

Floor Warden

Level 3A
Muhd. Nizam Muhammad Zawawi
Kamaruzzaman Salleh

Level 3
Mohd Ariff Ab Rahim
Muhd Nur'Adha Mohd. Sapian

Responsibilities
- Evacuate all personnel from the building.
- Ensure no person is left behind (including visitors, contractors, vendors, etc.)
- In charge of the head count process

First Aider

*Level 3*A
Umie Amira Mohd. Noh
Mohammad Aiman Azizi Azali

Level 3
Mahirah Mazhan
Arif Iskandar Danial Mazlan

Responsibilities
- Provide first aid treatment
- Inspect and maintain the first aid facilities
- Monitor the usage of first aid items
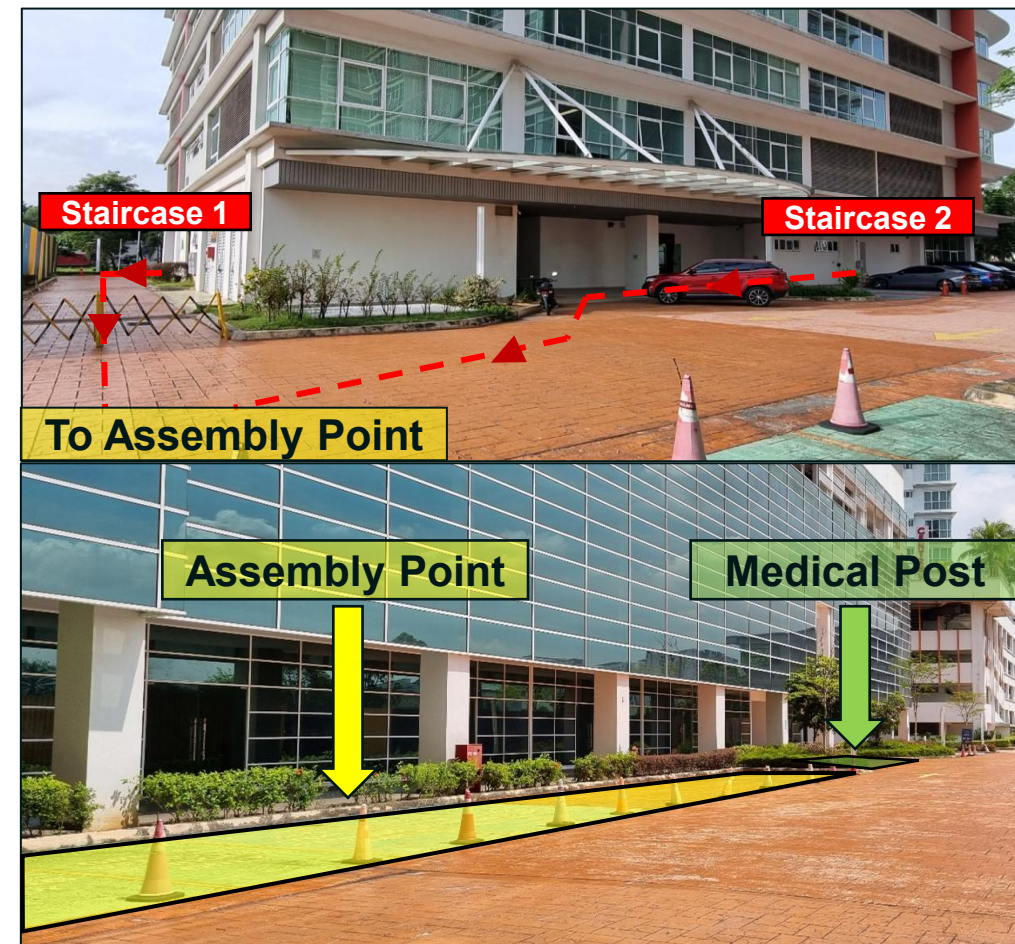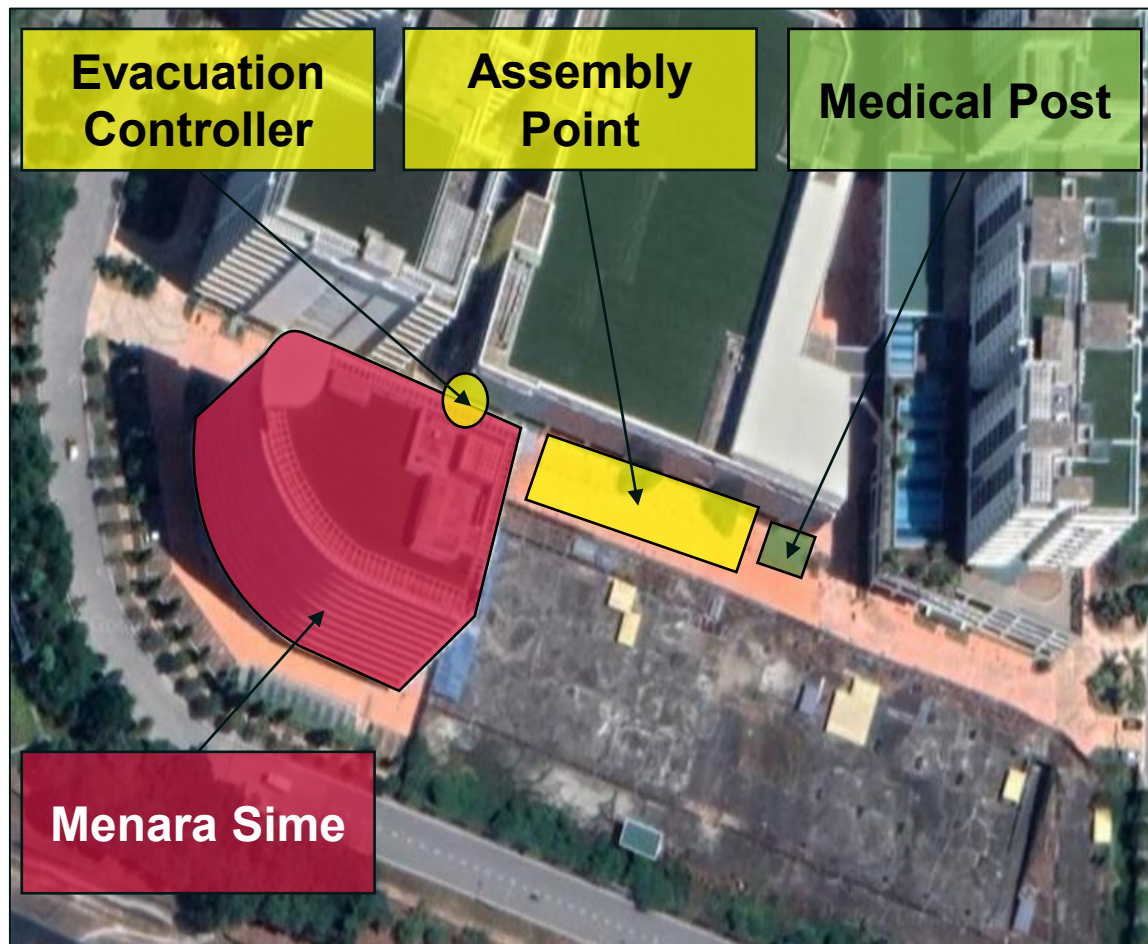
3. Emergency Management

If fire alarm bell is ringing:

- ✓ Do not panic
- ✓ Stop all tasks
- ✓ Walk down the staircase, DO NOT RUN
- ✓ Use the handrail provided
- ✓ Avoid taking your personal belongings
- ✓ Exit the building via the nearest emergency staircase
- ✓ Proceed to the assembly point at open car park from Ground Floor
- ✓ Listen to instructions given by the Evacuation Controller and Security Guards.
- ✓ Do not re-enter the building until further notice

3. Emergency Management

Emergency Assembly Area

Evacuation Controller · Assembly Point · Medical Post · Menara Sime

Staircase 1 · Staircase 2 · To Assembly Point · Assembly Point · Medical Post

4. Hazards and Risks

Kindly report to the Safety and Health Committee if you observe any hazards in the workplace.

HAZARD	HAZARD
Slippery floor	**Manual lifting**

RISK : *Slip and fall can cause bodily injury*

OPPORTUNITIES : *Warning sign / change the flooring*

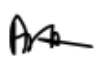**RISK :** *Health problem such as back pain, slip disk etc.*

OPPORTUNITIES : *use trolley, buddy system etc. Provide training / awareness on proper lifting.*

Hazard is source with a potential to cause injury and ill health.

Risk is effect of uncertainty or consequences of an event or "likelihood" of occurrence.

5. 2026 OHS Objectives

	OBJECTIVE	TARGET	PROGRAMME
1	To promote wellness program for corporate employees to boost employee's well-being, productivity, and morale.	Zero mental health issue at workplace All corporate employees (100%) took part in the survey and assessment, with over 80% of them finding the programs effective and expressing satisfaction.	1.1 Stress management and mental wellbeing program 1.2 Occupational mental health first aid training for Safety and Health Committee 1.3 Physical movement and healthy lifestyle program 1.4 Conduct survey and assessment to evaluate the effectiveness and satisfaction of the program
2	To ensure a healthy work environment and safe indoor air quality to prevent health hazards and promoting overall wellbeing of the employees.	Compliance to the Department of Occupational Safety and Health (DOSH) Industrial Code of Practice on Indoor Air Quality 2010	2.1 Survey of indoor air quality at Level 3 and Level 3A, Menara Sime with employees 2.2 Conduct the indoor air quality monitoring by a competent person 2.3 Communicate the results of the indoor air quality monitoring with the employees 2.4 Implement the recommended corrective actions from the competent person
Prepared By :		Reviewed By :	Approved By :
Date: 2 June 2025		Date: 2 June 2025	Date: 6 June 2025
Muhd. Nizam Muhammad Zawawi Manager, HSE		Azmah Kurdi Sr. Manager, HSE	Abdul Aziz Mohamed Edar Head, HSE

ISO 45001:2018 Surveillance Audit 1

By SIRIM QAS International Sdn. Bhd.

28 July 2025 & 29 July 2025 (Monday & Tuesday)
Sime UMW, Level 3 & 3A

Thank You